

# County of Jefferson

Office of the Purchasing Department  
Historic Court House  
195 Arsenal Street  
Watertown, New York 13601-2565  
Phone: 315-785-3077  
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## Email Addresses:

marks@co.jefferson.ny.us  
karind@co.jefferson.ny.us  
amccracken@co.jefferson.ny.us  
avisg@co.jefferson.ny.us  
mshear@co.jefferson.ny.us

## Buyers

Karin Dorr  
Amanda McCracken

## Director

**Mark Sachetti**  
NIGP-CPP, CPPB

## Senior Account Clerk

Avis Gilmore

## Account Clerk

Mary Ann Shear

## NOTICE OF AWARD

September 7, 2022

**ATTN MICHAEL LAHEY**  
**MARCH ASSOCIATES, ARCHITECTS & PLANNERS, PC**  
**258 GENESEE STREET, SUITE 300**  
**UTICA, NY 13502**

RFP #22-29

**NAME: ARCHITECTURAL & ENGINEERING SERVICES FOR THE NEW JEFFERSON  
COUNTY HIGHWAY ADMINISTRATION BUILDING**

**CONTRACT PERIOD: DATE OF AWARD UNTIL FINAL COMPLETION AND ACCEPTANCE BY THE COUNTY**

**Dear Mr. Lahey:**

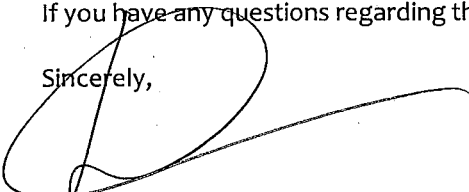
I am pleased to inform you that your Proposal submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the RFP.

**The following documents are required before a Contract/Purchase Order is issued:**

- ✓ Insurance Certificate - Commercial General Liability, Business Automobile Liability, Professional Liability
- ✓ Proof of New York State Disability/Worker's Compensation
- ✓ W-9 Tax Form and Vendor Information Form (Attached)
- ✓ Other: Please note that Jefferson County must be listed on your Insurance certificates as an additional insured as noted in the bid document under Insurance Requirements.

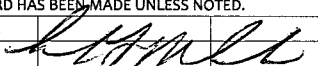
If you have any questions regarding this notice of award, please call the Jefferson County Purchasing Department.

Sincerely,

  
Mark Sachetti, Purchasing Director  
MS/am

C: Department, Auditor, Bid File, Architecteam, Aubertine & Currier, Barton & Loguidice, BCA Architects & Engineers, C&S Engineers, Foit Albert Associates, GYMO, Robertson Strong Apgar

ARCHITECTURAL ENGINEERING SERVICES FOR THE NEW JEFFERSON COUNTY HIGHWAY ADMINISTRATION BUILDING  
 RFF 29  
 PROPOSAL FEE TABULATION

|  | ARCHITECTTEAM LLP   | AUBERTINE & CURRIER | BARTON & LOGUIDICE | BERNIER CARR & ASSOCIATES | C & S ENGINEERS | FOIT ALBERT ASSOCIATES           | GYMO ARCHITECTURE                   | MARCH ASSOCIATES | ROBERTSON STRONG APGAR                       |
|--|---|---------------------|--------------------|---------------------------|-----------------|----------------------------------|-------------------------------------|------------------|--|
| <b>DESCRIPTION OF ITEM</b>   |   |                     |                    |                           |                 |                                  |                                     |                  |  |
| 60% DESIGN DEVELOPMENT: PROGRAMMING, SCHEMATIC DESIGN, 60% DESIGN DEVELOPMENT DOUMENTS   | \$45,060.00   | \$36,060.00         | \$50,800.00        | \$38,000.00               | \$43,100.00     | \$49,295.00                      | \$43,875.00                         | \$35,000.00      | \$25,778.00                                  |
| FINAL/BID DOCUMENTS: COMPLETE SET OF CONSTRUCTION DOCUMENTS, DRAWINGS, AND SPECIFICATIONS  | \$26,040.00   | \$14,070.00         | \$23,300.00        | \$17,000.00               | \$33,100.00     | \$48,595.00                      | \$21,938.00                         | \$13,000.00      | \$25,777.00                                  |
| BID PHASE SUPPORT: RESPONSE TO BIDDERS' QUESTIONS, ADDENDA   | \$4,340.00  | \$4,285.00          | \$2,700.00         | \$2,000.00                | \$4,500.00      | \$6,185.00                       | \$4,388.00                          | \$4,000.00       | \$3,683.00                                   |
| CONSTRUCTION ADMINISTRATION: SUBMITTAL REVIEW, RFI'S, JOB COORDINATION DRAWINGS, COORDINATION MEETINGS, DESIGN OBSERVATION SITE VISITS | \$17,360.00   | \$14,070.00         | \$24,100.00        | \$17,000.00               | \$14,150.00     | \$30,925.00                      | \$17,550.00                         | \$12,000.00      | \$18,412.00                                  |
| TOTAL FEE  | \$92,800.00   | \$68,485.00         | \$100,900.00       | \$74,000.00               | \$94,850.00     | \$135,000.00                     | *\$87,751.00 WAS<br>\$87,750.00     | \$64,000.00      | \$73,650.00                                  |
| DEVIATIONS:  | SEE SECTIONS C, F, I, AND J IN GENERAL CONDITIONS                                 | NONE                | NONE               | NONE                      | NONE            | SEE ASSUMPTIONS ON PROPOSAL PAGE | NONE - *\$1.00 MATH ERROR ON TOTALS | NONE             | SEE REIMBURSABLE COSTS AFTER SIGNATURE PAGES |
| ALL DATA IS PRELIMINARY AND DOCUMENTED AT THE TIME OF RFP OPENING, SUBJECT TO ERRORS OR OMISSIONS.                                     |   |                     |                    |                           |                 |                                  |                                     |                  |  |
| THIS DATA SHOULD NOT BE INTERPRETED AS CONFIRMATION OF RESULTS UNLESS SIGNED BY THE JEFFERSON COUNTY PURCHASING DEPARTMENT.            |   |                     |                    |                           |                 |                                  |                                     |                  |  |
| THIS TABULATION DOES NOT IMPLY AN AWARD HAS BEEN MADE UNLESS NOTED.  |   |                     |                    |                           |                 |                                  |                                     |                  |  |
|  |  |                     |                    |                           | <u>7/21/22</u>  |                                  |                                     |                  |  |
|  | PURCHASING  |                     |                    |                           | DATE            |                                  |                                     |                  |  |